**Special Funding Request Form**

FEEF recognizes the importance of enriching the education of all Fairhope students. Each year FEEF sets aside special funding for teachers to use in classrooms. These grants may be used to cover the expense of classroom **enrichment** opportunities. Below are the qualifications to apply:

* Any faculty or staff member in the Fairhope feeder pattern that is a Friend of FEEF may apply for grant money, with approval from his/her principal.
* FEEF may award full or partial amounts of the grant request.
* Grants are reviewed by the Educational Excellence Committee once a month prior to board meetings except for May-August when the board is not in session.
* The maximum amount that may be requested for a classroom grant is $3,000. 00
* Grant request should be for non-consumable items.
* All programs funded by FEEF must be publicized as “Supported by FEEF.”

Filing Date: \_\_\_/\_\_\_/\_\_\_

Grant applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a detailed description and purpose of request. Consider specific ways in which this program/project will promote and enrich STEAM (science, technology, engineering, arts, math) educational opportunities for Fairhope students. Attach additional paper as needed. \* Please note, as a general rule FEEF does not fund consumables i.e. crayons, paper, etc. However we realize that some new technologies are consumable. If you have questions, contact [director@feefonline.org](mailto:director@feefonline.org)

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What are the expected outcomes/needs met and how will you measure the success of the program/project? **Please match your request to specific standards found in the Alabama Course(s) of Study.** Consider specific ways in which the program/project will lead to the improvement of academic skills or arts enrichment for students or long-range improvement of your school. Attach additional paper as needed.

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What is the timeline for the proposed program/project? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many students will benefit? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will students beyond your class, grade, or school benefit from the program/project? If yes, please explain. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will students beyond this academic year benefit from this program/project? If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**List at least three ways you will promote FEEF as you share the outcome or lessons learned from the project with other teachers, parents, and the larger Fairhope community. This is crucial to FEEF awareness as newcomers join our exceptional community.**

For example:

* Student generated assignments\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* School newsletter\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* School installation of art, live performance, academic presentation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Social media posts (Please be specific regarding platforms and format. For example: “Video testimonial from students posted on school website and Facebook page.”)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the proposed budget for the project and how will the grant be applied? Attach additional paper as needed. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has this project previously been submitted to FEEF for funding in this or a previous year? If yes, please explain. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have any other sources for funding been pursued (i.e. principal, crowdsourcing through a platform such as DonorsChoose.org, classroom fundraising, other grant applications, etc.)? Is there the possibility of matching grants if FEEF were to partially fund the grant request? If so, please explain. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Partial amount accepted: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date funding needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide original, itemized receipts to FEEF within 14 days of event, purchase, etc. Your signature constitutes agreement to complete the final report detailing outcomes, success measurement, and method of community notification to be submitted by January 1 for first semester grants and May 1 for second semester grants. Failure to meet the preceding grant guidelines may jeopardize your eligibility for assistance with future FEEF grants. Please direct all documentation to** [**director@feefonline.org**](mailto:director@feefonline.org)**.**

**Applicant signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For FEEF use only:**

Date received: \_\_\_\_\_\_\_\_

Approved: \_\_\_\_\_\_\_

Date approved: \_\_\_\_\_\_\_

$ Approved: \_\_\_\_\_\_\_\_\_